

TASKS PERFORMED BY TRUSTEE

1. Prepare for and conduct Section 341 meeting and review schedules
2. Investigate accounts receivable/admin. claims/financial affairs
3. Furnish information to parties in interest on factual matters
4. Supervise professionals
5. Compromise and settle litigation
6. Review debtor in possession reports
7. Sale of personal property
8. Monitor bond amount & pay premiums
9. Prepare Reports to U.S. Trustee annually
10. Direct Attorney for Trustee to pursue collection of preferential transfers and avoidance action (Sec. 549)
11. Collection of preferential transfers and avoidance actions (Sec. 549)
12. Deposit of funds and balance bank accounts
13. Review all ledgers
14. Checking of claims
15. Direct Trustee to object to certain claims
16. Payment of claims
17. Prepare Final Report and collateral documentation
18. Prepare Final Account

EXHIBIT A